

	Meeting (No)	Community & Environment (8)
	Date	7 February 2023
	Document	Ref No
	Governance & Operations Manager's Report	CE8/87a

The Ropewalk Allotment Site

Drainage issues

A site visit is being arranged to investigate the issues with the drainage channel and a quotation for the remedial work has been requested.

Water supply

We continue to pursue the issue of water bills for The Ropewalk allotment site. We are taking monthly meter readings.

Raby Park Road Allotment Site

One tenant gave notice and a new tenant is now in place.

Officers have issued a tenant with a notice to improve. A second inspection will take place at the end of February.

Local Heritage List

Suggested update details have been compiled and forwarded to CWaC's Conservation Officer. A response is awaited.

Defibrillator (minute 59a, 11/10/22)

The defibrillator has been purchased and installed on the outside wall of the Town Hall. Breakdown of expenditure:

Defibrillator £975.00+VAT

Cabinet £491.66+VAT

Signs £36.60+VAT

Installation £110

TOTAL £1,613.26

Signage

Highways have reported that installation works are planned for early 2023. There is some remedial work required before the signs are erected, including replacing some fittings and minor paint works. The work will be undertaken by Highways Officers. I have requested that the redundant fixtures be retained (they will be delivered to the Town Hall for storage).

Plastic Free

The Town Council continues to support the community effort to achieve Plastic Free status. I attend steering group meetings on behalf of the Council and took the lead on the Community Allies objective (minimum of 20 community allies) which has now been achieved. Of the five accreditation objectives, three have now been completed and the remaining objectives are being worked on collaboratively.

Annual Report

Officers are currently investigating options for updating the format of the Town Council's annual report. The report will need to be finalised by the Annual Town Meeting.

Audrey Duncan
Governance & Operation Manager